

Documents for registration under GST

The list of documents required for each form of business is different. So, documents required for taking registration under GST are mentioned below separately according to the form of business-

1. Documents required for Private Limited Company/Public Limited Company/[One Person Company \(OPC\)](#)

Documents Related to Company

- PAN Card of the Company
- Registration Certificate of the Company
- [MOA/AOA](#) of the Company
- Copy of Bank Statement
- Declaration to comply with the provisions
- Copy of [Board Resolution](#)

Documents Related to Directors of the Company

PAN Card and ID proofs

Documents related to Registered office of the Company

- Copy of any Utility Bill (electricity bill, water bill, telephone bill)
- NOC (No Objection Certificate) from owner
- Rent Agreement (If premises is rented)

2. Documents required for [Limited Liability Partnerships \(LLPs\)](#)

Documents Related to LLP

- PAN Card of the LLP
- Registration Certificate of the LLP
- LLP Partnership Agreement
- Copy of Bank Statement
- Declaration to comply with the provisions
- Copy of Board Resolution

- **Documents Related to Designated Partners**
PAN Card and ID proofs
- **Documents related to Registered office of LLP**
- Copy of any Utility Bill (electricity bill, water bill, telephone bill)
- NOC (No Objection Certificate) from owner
- Rent Agreement (If premises is rented)

3. Documents required for Partnership Firms

Partnership related documents

- PAN Card of Partnership firm
- Partnership Deed
- Copy of Bank Statement
- Declaration to comply with the provisions

Documents Related to Partners

PAN Card and ID proofs

Documents related to Registered office of firm

- Copy of any Utility Bill (electricity bill, water bill, telephone bill)
- NOC (No Objection Certificate) from owner
- Rent Agreement (If premises is rented)

4. Documents required for Sole Proprietorship Firms/Individuals

Documents related to individual

- PAN Card and ID Proof
- Copy of Bank Statement or Cancelled Cheque
- Declaration to comply with the provisions

Documents related to Registered office

- Copy of any Utility Bill (electricity bill, water bill, telephone bill)
- NOC (No Objection Certificate) from owner
- Rent Agreement (If premises is rented)

Source courtesy:caclubindia.com